

Appointment Type: Permanent
Working Time: Full Time
Reference Code: 21211i
Opening Date: 04/02/2010
Closing Date: 04/08/2010

Corrections Mental Health Counselor 2

\$3176. - \$4167. (Range 47) with Great Benefits!

Agency Information

**** This recruitment is open to Department of Corrections' employees only ****

The Department of Corrections is seeking a highly motivated and qualified individual as a Corrections Mental Health Counselor 2 located at Washington Corrections Center for Women in Gig Harbor, Washington.

Agency Profile:

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State.

DOC offers:

- > Hundreds of rewarding and exciting careers
- > Flexible schedules
- > Comprehensive compensation packages
- > Training and development opportunities
- > Tuition reimbursement
- > The fulfillment of public service

'The mission of DOC is to improve public safety.'

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs Division, and Health Services Department. The Department employs over 8,100 staff and has a biennial budget of approximately \$1.8 billion. For additional information about the Department of Corrections, please visit www.doc.wa.gov.

Please note: In order to be considered for this position, you must complete the entire Application Wizard. For further details please refer to the "Application Process" section of this recruitment.

Duties

The Corrections Mental Health Counselor 2 (CMHC2) provides treatment planning and conducts psycho educational groups in the inpatient setting. The CMHC2 ensures timely documentation of all patient contact and other paperwork related to patient care. The CMHC2 provides input to the Multidisciplinary Team Meetings as needed. The CMHC2 works in a collegial and collaborative manner with all stakeholders in order to ensure continuity of care. The CMHC2 refers acutely mentally ill offenders to their respective inpatient clinicians. The CMHC2 works with custody staff to ensure safety and security.

Qualifications

Desirable Qualifications:

A Bachelor's degree with major study in a social or behavioral science.

AND

One year of mental health, criminal justice or social service experience which shall include six months of experience providing mental health treatment to groups and/or individuals.

A Master's degree in a related field may be substituted for the one year of mental health, criminal justice or social service experience. The Master's degree does not remove the requirement for the six months of experience providing group or individual mental health treatment.

NOTE: Experience in mental health treatment may be defined as: any experience where responsibilities have included mental health treatment planning, mental health program implementation and/or direct delivery of client mental health services.

Special Notes

Application Process:

In order to be considered for this position, you must complete the entire Application Wizard, however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current.

For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link from the www.careers.wa.gov website.

Please consider the following when deciding whether to apply:

*All Department of Corrections' employees are fingerprinted for a criminal history background check.

*Employees work with offenders in a potentially hazardous setting.

*All DOC facilities are smoke and/or tobacco free.

*Pre-employment process will include drug screening.

Tuberculosis is a priority health issue for Department of Corrections' employees. Periodic skin tests are required for all health care providers and those who transport known/suspected Tuberculosis patients. Testing is voluntary for all other employees. When positive tests result, further testing and treatment may also be required. Employment is not contingent upon test results.

This position is included in a Union Shop that requires employees to become members within thirty (30) days of employment.

Other Information

Washington State Employees enjoy outstanding comprehensive benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; flexible work hours; training; and state retirement plans. For more information please visit:

<http://www.doc.wa.gov/jobs/benefitssummary.asp>.

Department of Corrections Core Competencies for All Employees:

Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, and Ethics and Integrity. Core Competencies for Supervisors also include: People Management and Managing for Results.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may

call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment, please contact 253-858-4675.

How to Apply

For job seekers who are not permanent state of Washington employees:

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
3. Click on Apply Directly under the heading **My Job Search and Applications**.
4. In the reference code field, enter NB00021211* and click on Start Search.
5. Click on the link, Corrections Mental Health Counselor 2, Gig Harbor, WA under the **Job Posting** column heading to view the complete announcement and apply.
6. Click through all the tabs along the top to complete your application and a questionnaire.
7. Attach your current resume through the **Attachments** tab.
8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.
9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.
10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

Help is available

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail Information@dop.wa.gov.